



FINANCE COMMITTEE

Clerks: Miss B Macklen & Mrs C Feltham, PO Box 202, Heathfield, East Sussex TN21 1BN.

Email: claudine.feltham@buxted-pc.gov.uk

Website: www.buxtedparishcouncil.gov.uk

1st November 2024

The Chairman and Members of the Finance Committee
The Chairman and Vice Chairman of the Council,

copy: other Members of the Council

NOTICE OF MEETING

**Finance Committee meeting to be
held on Tuesday 26th November 2024 in
Five Ash Down Village Hall at 7.30 p.m.**

Members of the public are invited to attend and, at the discretion of the Chairman, may ask questions prior to the commencement of the business proper.

AGENDA

1. Apologies for absence.
2. Declarations of members' interests in respect of items on this agenda.
3. Review of the minutes of the finance committee meeting held on 31st October 2023 (which were approved at full council in November 2023).
4. Review of Year End accounts for year ending 31st March 2024.
5. Audit for the year ending 31st March 2024
 - To note the Internal Audit report for year ending 31st March 2024 and consider any recommendations.
 - To note the conclusion of the external audit for year ending 31st March 2024 by PKF Littlejohn (there were no notices or advisories).
6. Review of current financial years expenditure v budget (spreadsheet from the RFO).
7. Review of current available funds and earmarked reserves (spreadsheet from the RFO).
8. Review of CIL Return (to WDC) for 2023-2024 and consideration for the available CIL funds/ expenditure deadlines.

9. To consider the budget setting for 2025-2026 (spreadsheet from RFO).
10. To approve the precept amount to be recommended to full council (for decision by full council).
11. To consider banking arrangements and the Financial Services Compensation Scheme limit.
12. Future expenditure of funds from the sale of the Reading Room (potential new hall).
13. Financial risk management
14. Any other matters properly notified.

Claudine Feltham, Clerk and RFO, Buxted Parish Council